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ABSTRACT

This report describes the Library Networking Committee's cooperative collection development project, focusing on workshops which met to discuss five subject areas with the greatest potential for cooperative acquisition in northern Virginia: art resources, energy and environment, health science, law, and urban affairs. Workshops in the areas of local history and interlibrary loan are also summarized. Other aspects of the project outlined include use of the Virginia Library Association Region V newsletter, a summary workshop to review project activities, additional grant proposals, administration and progress reports, in-kind contributions, and project evaluation. Appendices list the purposes and goals of the committee, the committee members, member institutions of the Consortium for Continuing Education in Northern Virginia, and project personnel. A map of the region is included. (FM)

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COOPERATIVE COLLECTION DEVELOPMENT WORKSHOPS: A REPORT

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Prepared by Mary Alice Wills

A Project of the Library Networking Committee of the Consortium for Continuing Higher Education in Northern Virginia

Funded by the State Council of Higher Education for Virginia

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PREFACE

This report has been prepared in conjunction with the "Multi-Type Library Resources Coordination" grant which was awarded to the Library Networking Committee of the Consortium for Continuing Higher Education in Northern Virginia. The Library Networking Committee, which was formally constituted in 1976, is composed of academic, public, school and special libraries of Planning District VIII. (See appendix #1, 2, & 3) The Committee meets bimonthly under the aegis of the Consortium for Continuing Higher Education in Northern Virginia. It has assumed a leadership role in planning, initiating and coordinating cooperative activities and projects. The coordination between libraries has resulted in the extension of resources and services to library patrons in Northern Virginia. (See Appendix #4)

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INTRODUCTION

Prior to its being formally constituted in December, 1977, the Library Networking Committee of the Consortium for Continuing Higher Education in Northern Virginia had existed as an informal association of Northern Virginia Library Directors for a number of years. Several cooperative endeavors were undertaken during that time to improve the services and share the resources of area libraries. Through the courtesy of MITRE Corporation, METREK Division, two directories were published: A Directory of Library Resources in Northern Virginia, 1975, and Association and Company Libraries in Northern Virginia: A Supplement Updating "A Directory of Library Resources in Northern Virginia," in 1977. By 1976, borrowing privileges were extended so that faculty and students of Consortium member institutions could obtain material from all of the Consortium member colleges and universities, most public libraries and some of the special libraries upon presenting proof of student or faculty status. When the State Council of Higher Education for Virginia in 1977 and 1978 offered Consortia within the state an opportunity to submit proposals for funding of projects which would encourage interinstitutional cooperation, the Library Networking Committee responded. In both years, grants were awarded. A series of twenty Resource Identification Workshops were held. (See Resource Identification Workshops: A Report, May 1978 and Resource Identification Workshops: A Report, May 1979.)

Participants in the Resource Identification Workshops identified three goals for future Library Networking Committee activities. They included:

1. Provide the means for continuation of Subject Interest Group meetings in subject areas previously developed, adding new

topics as requested by librarians. New areas would be reviewed for breadth and appropriateness of subject matter to common goals.

2. Establish a means for developing clearly defined objectives, with operational procedures, for the purpose of cooperative collection development within specified subject areas.
3. Provide an opportunity for continuing education for professional librarians and staff members in the form of courses, workshops and seminars held in Northern Virginia, using local faculty, specialists, and resource persons wherever possible.

When the State Council again in 1979 offered Consortia an opportunity to submit proposals, the Library Networking Committee sought funding for a Multi-Type Library Resources Coordination grant to undertake a Cooperative Collection Development project, the second of the recommended activities. An additional provision of the proposal included the writing of one or more proposals to further advance the goals of the Library Networking Committee. The Cooperative Collection Development Project proposal was funded and is the subject of this report. A proposal for an in-service training program for paraprofessional staff members of the Library Networking Committee, the third activity, is pending.

DEVELOPMENT OF COOPERATIVE COLLECTION PROJECT

Following the award of the Multi-Type Library Resources Coordination grant for Cooperative Collection Development by the State Council of Higher Education for Virginia, the Project Review Committee of the Library Networking Committee advertised for a Project Coordinator. Mary Alice Wills was selected and began work on November 15, 1979. Office space for the project was provided through the courtesy of the CCHENV Board of Directors in cooperation with George Mason University and the Consortium Administrator. Office furniture and equipment were supplied by Northern Virginia Community College. (See Appendix #5)

According to the grant proposal, the Library Networking Committee was given the responsibility for identifying the five subject areas with the greatest potential for cooperative collection development. At the November 27, 1979 Library Networking Committee (LNC) meeting, William Whitesides, the Director of the Fairfax County Public Library and the LNC Chairman, announced the subject areas to be addressed by the grant. They included: Art Resources, Energy and Environment, Health Science, Law, and Urban Affairs. The following week the Project Coordinator met with the Project Review Committee and the Sub-Committee on grants to discuss implementation procedures for the project. Dr. Gloria Terwilliger Brown, NVCC - Alexandria, Director of Learning Resources, chaired the meeting. A series of workshops was scheduled for February.

Initial preparations for the Cooperative Collection Development Workshops began immediately. Site arrangements were made in January and invitations were sent to prospective participants. All of those who attended a LNC Resource Sharing Workshop in one of the five selected subject areas were invited to attend the Cooperative Collection Development Workshops. The Directors of the LNC were asked to make additional recommendations. The workshops were designed to function as small working groups with diverse representation.

It became evident as the workshops met that a number of problems discussed had a direct bearing on interlibrary loan procedures. With the approval of the Project Review Committee, an Interlibrary Loan Workshop was scheduled for April 30, 1980. Requests from Virginiana/Local History Librarians for a workshop resulted in a workshop being held for them on April 29th. A total of seven Cooperative Collection Development Workshops were held during the grant period.

In each workshop there was strong support expressed for resource sharing and cooperative collection development. It was recognized that the technology, climate, interest and willingness exist to expand and share resources in Northern Virginia but that the technological applications which make large scale cooperative collection development possible are not in place. Financial limitations will continue to restrict rapid technological advancement among area libraries. However, it was recommended that long-range planning and decisions in technology be made with consideration given to compatibility throughout Northern Virginia. In the meantime, practical efforts toward cooperative collection development and resource sharing were suggested. The recommendations are expected to result in cost savings and expansion of resources.

A summary of each workshop follows.

ENERGY AND ENVIRONMENT WORKSHOP

DATE: February 6, 1980

PLACE: MITRE Corporation

PARTICIPANTS: Gloria Terwilliger Brown - Northern Virginia Community College, Alexandria Campus
Jeanne Buckon - Potomac Hospital
Nancy Burns - Fairfax County Public Library
John Crabbe - Science Application
Jeanne Fox - Arlington County Public Library
Kay Hathaway - JHK and Associates
Andrea Hutchins - Arlington Services, Inc.
Margaret Jackson - Fairfax County Public Library
Bob Lazo - JRB Associates, Inc.
Melody Morningstar - George Mason University
David Shumaker - MITRE Corporation
Paula Strain - MITRE Corporation
Ann Turpyn - Northern Virginia Community College, Woodbridge Campus
Mary Alice Wills - Library Networking Committee, Project Coordinator

SUMMARY

Participants in the workshop decided that the most useful and readily achievable area of cooperative collection development and resource sharing related to periodicals. It was decided that each participating library would compile a selected list of periodicals, in this field, from which the Table of Contents would be copied and shared. An additional list would be compiled of all periodicals in the field of energy and environment to which the library subscribes so that participating libraries would be aware of each other's collections. With regard to the latter, a master list will be developed and disseminated. The Table of Content pages from the limited list of periodicals will be used by staff as a selection tool. If a patron requests an article, the library holding the subscription will be contacted and arrangements made for borrowing the periodical or copying the article.

Dr. Gloria T. Brown of Northern Virginia Community College's Alexandria Campus volunteered to receive the material, compile the master list and mail out the Tables of Content. John Crabbe of Science Application and Andrea Hutchens of Analytic Services, Inc. offered assistance.

Financial benefits can accrue to participating libraries. Through greater awareness of local resources, unnecessary duplication of periodicals can be avoided and a wider range of periodical literature will be available. Patrons of the libraries will benefit and interlibrary cooperation will also be fostered.

LAW WORKSHOP

DATE: February 12, 1980

PLACE: George Mason University School of Law

PARTICIPANTS: Gloria Terwilliger Brown - Northern Virginia Community College, Alexandria Campus
Stephen Burnett - George Mason University Law School Library
Marjorie Dennin - Northern Virginia Community College, Annandale Campus
Vera Finberg - Fairfax County Public Library
Elizabeth Kiehl - Arlington County Public Library
Judith Morgan - Northern Virginia Community College, Woodbridge Campus
Michael Petit - George Mason University School of Law
Mary Alice Wills - Library Networking Committee, Project Coordinator

SUMMARY

Three recommendations were unanimously adopted by the workshop:

1. That there ought to be Levels of law resources available to the public (very basic - Level I, more advanced - Level II, and extensive - Level III.) A bibliographic list should be developed establishing the resources essential to each level.

2. That law resources on Levels I and II should be available to citizens of Northern Virginia in regional centers. This is particularly important now in view of the increasing cost of transportation.

3. That selected librarians receive training in law resources and reference material. Mike Petit of the George Mason University School of Law volunteered to conduct a training seminar for Library Networking Committee member librarians who are interested.

With regard to # 1 and 2, it was suggested, particularly in view of the energy shortage, that Level I collections be available in clusters of libraries within Planning District VIII. A possible cluster might be the Sherwood Regional Library of Fairfax, the Woodbridge and Manassas campuses of Northern Virginia Community College and the Prince William Public Library. Another might be the Reston Regional Library, the Loudoun Campus of Northern Virginia Community College and the Loudoun Public Library. Those libraries participating in a Level I collection would share material and exchange it upon request. For those patrons whose needs exceed Level I, there would be a more advanced collection, Level II, within the Planning District to which they would be referred. In Fairfax County, for example, the Central Library currently has such a collection. Those patrons whose needs exceed Levels I and II would be referred to the George Mason University School of Law Library, Level III, which has the most extensive collection in Northern Virginia and an open door policy.

As a way of determing the extent of Level I and II collections, Steve Bur-

nett and Mike Petit of George Mason University's Law School Library volunteered to compile a bibliography for each. If this recommendation is adopted, Cooperative Collection Development will begin, resource sharing would be advanced, law materials would be available closer to home for residents within the Planning District, the cost of the collections would be shared by participating libraries and the bibliographical list would serve as an effective instrument in limiting collections, thereby reducing costs. It was also suggested that law firms and companies might be prevailed upon to donate material to the Law School and other libraries as regional centers are developed and missing items identified.

Mike Petit will conduct the seminar in legal resources on June 15, 1980 from 10:00 a.m. to 12:00 noon in the Law School Library.

HEALTH SCIENCE WORKSHOP

DATE: February 14, 1980

PLACE: Fairfax Hospital

PARTICIPANTS: Madeleine H. Baub - JRB Associates
Gloria Terwilliger Brown - Northern Virginia Community College, Alexandria Campus
Margaret Brown - Commonwealth Doctors Hospital
Jeanne Buckon - Potomac Hospital
Mary Coyle - MITRE Corporation
Gladys Dalby - Fairfax County Public Library
Joann S. Fenili - National Orthopedic Hospital
Eleanore Glod - Arlington Hospital
Jody Haberland - Arlington County Public Library
Libby Hamilton - Alexandria Hospital
Karen Keyes - George Mason University
Mary Lou O'Brien - Mount Vernon Hospital
Margaret Ownby - Northern Virginia Training Center
Jeanne Ratchford - Analytic Services
Alice Sheridan - Fairfax Hospital
Ruth Stanton - Northern Virginia Community College, Annandale Campus
Olga Taylor - Doctors Hospital, Arlington
Mary Alice Wills - Library Networking Committee, Project Coordinator

SUMMARY

In addition to representatives of the Library Networking Committee, most hospitals in Northern Virginia sent a delegate to the Health Service Workshop. The hospitals have already established an informal health service consortium which meets periodically and shares a Union List of Journals. It was recommended that communication be established between the Consortium Library Networking Committee and the informal Health Science consortium through the exchange of representatives. (At a meeting of the informal health science consortium, Alice Sheridan, the Fairfax Hospital Librarian, was elected to establish contact with the Consortium Library Networking Committee and a representative of the Library Networking Committee was invited to attend meetings of the former.)

Since the hospital libraries often get requests for material on the periphery of the medical field and the colleges, universities, private and public libraries get requests for clinical material, it was suggested that the sharing of journals and periodicals, a practice which is already in place among the hospitals, be expanded. On behalf of the hospital, Alice Sheridan agreed to send non-hospital participating libraries a copy of the list of journals and periodicals which the hospitals share. Those receiving the list will note which publications they receive and then forward to Potomac Hospital that information and a list of journals and publications to which their library subscribes in fields related to health science and hospital management. On April 10th, Alice Sheridan, Ruth Stanton, Margaret Brown, Mary Alice Wills and possibly Jean Ratchford will meet at Fairfax Hospital to collate the list. Once the list

is complete, Analytic Services will duplicate it for dissemination. It was pointed out that Fairfax Hospital and George Mason University share material now and that both George Mason and Northern Virginia Community College students regularly use the Fairfax Hospital Library which is open to the public on Saturdays and some evenings. Sharing of periodicals and journals will further enhance interlibrary cooperation and will result in a substantial savings to the libraries. The hospital will not have to purchase periphery material for which they are receiving ever increasing requests and the schools, which have medical related programs, and public libraries will not have to build up a clinical collection of journals and periodicals. The library patrons' access to such material will be eased.

Following the meeting, Alice Sheridan suggested that she, with the cooperation of one or two other hospital librarians, would be willing to conduct a seminar on the identification and use of medical reference material for librarians of the Library Networking Committee who would find it useful.

Through the Council of Governments, the National Medical Library became aware of the Health Science Workshop and called Mrs. Wills to offer its cooperation in resource sharing and in exploring the possibility of conducting seminars in Northern Virginia.

URBAN AFFAIRS WORKSHOP

DATE: February 17, 1980

PLACE: George Mason Regional Library

PARTICIPANTS: Gloria Terwilliger Brown - Northern Virginia Community College, Alexandria Campus
Elizabeth Butler - Fairfax County Public Library, Reston Regional Branch
Gladys Dalby - Fairfax County Public Library, Reston Regional Branch
Mimi Gronlund - Northern Virginia Community College, Alexandria Campus
Eric Grundset - Fairfax County Public Library, Central Office
Jane Larsen - Arlington Public Library
Mary Alice Wills - Library Networking Committee, Project Coordinator
Flo Wilson - George Mason University

SUMMARY

The participants in the Urban Affairs Workshop immediately ran into difficulty defining the term "urban affairs." So that the workshop would not lose valuable time, a consensus of opinion was reached that it should be viewed in its broadest context, anything related to cities.

The Workshop recommended:

1. That each jurisdiction designate one library to be a primary depository and information source for local documents.

2. That a contact person and contact position be identified in each primary depository.

3. That the information concerning the above be publicized through newsletters such as that of the Virginia Library Association Region V, Council of Governments, and through local newspapers and in-house library networks.

Time did not permit exploring other subjects related to Urban Affairs. It was thought that a future meeting would be beneficial. Also suggested was the arrangement of an information sharing meeting between Library Networking Committee librarians with an interest in urban affairs and the librarian from the U. S. Office of Housing and Urban Development.

ART RESOURCES WORKSHOP

DATE: February 21, 1980

PLACE: Northern Virginia Community College, Annandale Campus

PARTICIPANTS: Chung Ahn - Mary Riley Styles Public Library of Falls Church
Frances Bernhardt - Northern Virginia Community College, Annandale Campus
Dale W. Brown - Alexandria Public Schools
Gloria Terwilliger Brown - Northern Virginia Community College, Alexandria Campus
Gladys Dalby - Fairfax County Public Library, Reston Regional Branch
Gloria Davidson - T. C. Williams High School
Joan Giesecke - George Mason University
Jody Haberland - Arlington County Public Library
Don Hayes - Northern Virginia Community College, Loudoun Campus
Mary Alice Wills - Library Networking Committee, Project Coordinator

SUMMARY

Those attending the workshop discussed their library's strengths and weaknesses in art studies. What constitutes a basic art collection was discussed. Two bibliographical references were cited, Art Collections for Small Libraries by Chamberlain and a list put out by the Boston Public Library. Joan Giesecke of George Mason University offered to provide a copy of the former and Judy Haberland, the latter. Mrs. Wills said she would mail the two bibliographies with the minutes to all attendees. (The Boston Public Library list was too extensive for Mrs. Wills to copy and mail. A description was sent with the minutes. The list is available to anyone wishing to copy it.)

It was determined that an effort should be made to examine the extent of the art studies collections in the area and identify basic collections. Participants agreed to compare their collections against the Chamberlain list and send the checked list to Don Hayes at the Loudoun Campus of Northern Virginia Community College. Mr. Hayes will collate the information, make a master list and send it back to the participants. Another meeting was scheduled for April 24th to discuss the next step in cooperative collection development and resource sharing in basic art collection.

The Art Resources Workshop participants also discussed inter-library loans and concluded that its mechanics are cumbersome. It was suggested that they be reviewed to determine whether or not an informal sharing among Library Networking Committee members would be possible using the telephone for requests and the U.S. Mail for delivery with the patron paying the postage.

The Workshop voted to recommend to the Library Networking Committee that a six-month pilot program be undertaken which would involve sharing copies of articles from journals and periodicals. After exchanging titles of periodical

headings, the participating libraries would arrange by telephone to have a copy of an article mailed to the library where the request was originating. Charges for the copying and postage would be paid by the patron to the library through which the request was made. (This would avoid additional bookkeeping procedures and hopefully balance out in the long run.) The project would be monitored for six months to determine: If it is worthwhile? If the response time is significantly reduced over the normal interlibrary loan process? If the mechanics work? If economically it balances out? If current personnel can handle the requests? If it results in an overall cost saving in the periodical area by eliminating the need for unnecessary duplication? If resource sharing is expanded? If it is applicable to other areas besides Art Resources? The Art Resources Workshop will review the procedure and report to the Library Networking Committee after a six month trial if the recommendation is approved.

It is significant that group consensus was reached in assessing the validity of centralizing art resources in specific locations. Since art is pervasive in the culture and is both visual and tactile, immediacy of access is vital. Museums afford opportunity for collection and demonstration; libraries should provide general basic resources on site. The concept of regional art centers was not considered valid by this group.

VIRGINIANA/LOCAL HISTORY LIBRARIAN WORKSHOP

DATE: April 29, 1980

PLACE: Consortium for Continuing Higher Education in Northern Virginia

PARTICIPANTS: Judy Anderson - Fairfax County Public Library
Sara Collins - Fairfax County Public Library
Jack Frear - Loudoun County Public Library
Don Hayes - Northern Virginia Community College, Loudoun Campus
Ellen Henry - Loudoun County Public Library
Nellie M. Pearson - Northern Virginia Community College, Manassas Campus
Allan Robbins - Lloyd House
Anna Rups - Mary Riley Styles Public Library, Falls Church
Joy Sibley - Fairfax County Public Library
Mary Alice Wills - Library Networking Committee, Project Coordinator
Don Wilson - Prince William Public Library

SUMMARY

There were a number of items of concern to Virginiana/Local History librarians. The first one discussed was periodicals. Although some libraries have holdings listed in MAGS or COMCAT, no listing is complete for Virginiana/Local History. Some of the smaller local publications and newspapers appear on no lists. There was unanimous agreement to share information regarding periodical and newspaper holdings. It was also recommended that libraries indicate the surplus material in their collections that they would be willing to share and note missing items to which they would like to have access. By May 15, 1980, participants agreed to send a comprehensive list of their periodicals and newspapers, including titles, issues, missing items and items to share, to Nellie M. Pearson, Northern Virginia Community College, Manassas Campus, 6901 Sudley Road, Manassas, Virginia 22110. Don Hayes of NVCC's Loudoun Campus offered assistance in editing the list. A master list will be compiled and sent to participating libraries. The Virginiana/Local History librarians will then have knowledge of the collections within the Library Networking Committee (LNC) which will enable them to better serve patrons. Through sharing of surplus resources, collections may be supplemented.

Most participants recognized the value of a regional union catalogue of Virginiana/Local History holdings. Since it is impossible with current staff commitments and lack of funding to compile a list, it was suggested that grant funding be sought to undertake the project.

If a grant source is identified, county governments and historical organizations should be invited to participate since they all have collections. Efforts should also be made to identify material relating to the subject area that is held outside of Northern Virginia i.e.the Alderman Library of the University of Virginia.

For statistical purposes it is often difficult to demonstrate patron use of Virginiana/Local History collections. Since statistics are often required, participants suggested that a way of generating the information would be to maintain an informal log. The log might also serve as a security check.

The clipping of newspaper articles was discussed. Most public libraries clip

articles of political, local historical, or community interest. Discussion involved the time-consuming nature of the process; the requests by patrons for such information; indexing and microfilming as an alternative; copying on archival-quality paper; and the possibility that the Virginia News and Index Service, which is expected to be available soon, will provide indexing and microfilming needed by the libraries so that they can cease clipping. An inquiry will be made of Newspaper Publishers Association in Reston to see what clipping service they are engaged in and if it could be used by the libraries.

Since Virginiana/Local History collections are maintained along with local documents in most libraries, an interest was expressed in the recommendations of the Urban Affairs Workshop. Minutes of the Urban Affairs Workshop will be shared and a joint meeting between the two workshop groups to address unified bibliographical control on local documents will be sought.

So that the Virginiana/Local History librarians could continue to work toward their objectives following the expiration of the grant, the participants elected a Chairperson, Don Wilson, and Vice Chairperson, Frances Milhouser. They set a date for their next meeting--Tuesday, September 16, 1980. Allan Robbins offered to host it at the Lloyd House in Alexandria.

INTERLIBRARY LOAN WORKSHOP

DATE: April 30, 1980

PLACE: Central Library, Fairfax County Public Library

PARTICIPANTS:
Ellen Anderson - Northern Virginia Community College, Loudoun Campus
Judith Anderson - Fairfax County Public Library
Tannis Campbell - Mary Riley Styles Public Library
Gertrude Franbel - Alexandria Public Library
Jill Hanna - MITRE Corporation
Marie Katherine Hodges - Marymount College of Virginia
Leslie Jandreau - Prince William Public Library
Joyce MacDonald - Arlington County Public Library
Marion Mirehouse - Northern Virginia Community College, Alexandria Campus
Melody Morningstar - George Mason University
Turie Mullin - George Mason University
Sue Polucci - Fairfax Hospital
Bridget Reischer - Internal Revenue Service
Cathy Sabol - Northern Virginia Community College, Manassas Campus
Judith Segal - Loudoun Public Library
Alice Sheridan - Fairfax Hospital
Ann Turpyn - Northern Virginia Community College, Woodbridge Campus
Mary Alice Wills - Library Networking Committee, Project Coordinator

SUMMARY

Mary Alice Wills opened the meeting with a brief account of the resource sharing and cooperative collection development activities of the Consortium Library Networking Committee (LNC). Although an Interlibrary Loan Workshop was not among those originally planned for this year, a number of questions and concerns raised in other workshops involved interlibrary loan. It was logical, therefore, to invite interlibrary loan librarians to meet and discuss the recommendations and concerns of other subject area workshops.

The six-month pilot project suggested by the Art Resources Workshop and accepted by the LNC at its April 22nd meeting was of particular interest to workshop participants. Interlibrary Loan librarians expressed reservations about the pilot project. Among suggestions they made were:

- Before beginning the project with patrons they should use the system themselves for a month and see, if in fact, materials are acquired more quickly and that the record keeping is adequate, and less cumbersome than the normal interlibrary loan mechanism.

- That accepted channels for acquiring copies of articles be tried first, with two exceptions:
  (1) Use telephone for initial contact to expedite material.
  (2) That a normal ILL form be sent as a follow-up for record maintenance.

- Control is very important particularly if copyright regulations are involved. Controls should not be overlooked.

- While this experiment might possibly work with art periodicals, great caution should be exercised before suggesting that it be adopted in other areas where demand for materials is high, as all control could conceivably be lost.

- That librarians involved in art studies use the traditional interlibrary loan procedures and become so knowledgeable that they can expedite requests while keeping adequate data. ALA has guidelines for telephone procedures.

Participants in other workshops were concerned with the complexity of the forms and the length of time that it usually takes to receive material through interlibrary loan. Interlibrary loan libraries recognized too that it was often a minimum of two weeks and often averages about a month. Tannis Campbell, the Chairman of the Council of Governments' Interlibrary Loan Sub-Committee, agreed to put the expediting of interlibrary loans among libraries in Northern Virginia on the agenda for the next sub-committee meeting. Prior to the meeting, interlibrary loan librarians agreed to solicit the views of their directors concerning the expediting of interlibrary loans. If any changes are made or recommended, the staffs of all libraries will be informed through regular channels.

Since interlibrary loan questions frequently arose in subject area workshops, the interlibrary loan librarians also offered to provide an expert to work with each group. The contact person will be the Chairman of the COG Interlibrary Loan Sub-Committee, currently Tannis Campbell. Melody Morningstar volunteered to meet with the Art Resources and Urban Affairs Workshops, and Judy Anderson with the Virginiana/Local History Workshop. Alice Sheridan, who already meets with the Health Science Workshop, will handle their interlibrary loan concerns.

FUTURE OF COOPERATIVE COLLECTION DEVELOPMENT ACTIVITY

The recommendations for cooperative collection development made by each of the workshops were discussed and approved for implementation by the Library Networking Committee at its meeting on April 22, 1980. With regard to the Energy and Environment workshop, a master list of periodicals has been prepared and circulated. The Table of Contents pages were received and forwarded to participating libraries.

A bibliography for Level I and II in law resources will soon be available. Librarians will review their collections in relation to their bibliographies and identify the libraries with law resource strengths so that basic collections can be identified or developed. Staffs of LNC members will be able to learn or improve their law resource knowledge by participating in the June 16th seminar which will be held at GMU Law School. It is the intention of the Law Workshop that a permanent subject area group be identified and a chairman elected at the June 16th seminar so that cooperative efforts in the subject area can be continued indefinitely.

In Health Science, the Appendix to the existing Union List of Journals has been completed. It contains a listing of non-hospital periodicals related to health science. Next year when the hospitals reprint their Union List of Journals, the two lists will be merged into one. The participants in the Health Science Workshop will continue to meet and pursue cooperative collection development. The next meeting will be held when the Appendix to the Union List of Journals is ready for distribution. Liaison between hospital libraries and the LNC has been established through an ex officio position on the LNC by the informal consortium of hospitals.

Participants in the Urban Affairs Workshops agreed that the time did not permit discussion of many pertinent topics. They recommended additional meetings since the overall topic is so broad.

The Art Resources Workshop has established itself as a working group. In addition to its six-month pilot program, the group is making progress in identifying basic small library art collections in Northern Virginia. Efforts will be made to locate missing items that are considered essential to complete collections. At its April 24th meeting, the Workshop elected to seek grant funding to help offset the cost of developing a Union List and acquiring missing items.

The Virginiana/Local History Librarians Workshop has also established itself as a permanent working group and has scheduled its next meeting for September. The comprehensive list of periodicals and newspapers will be distributed and surplus material shared. A report will also be given on the search for grant funding sources to help cover the cost of compiling a regional union catalogue of Virginiana/Local History holdings. Other areas of cooperative collection development will be addressed.

All of the subject area groups will, as a result of the Interlibrary Loan Workshops, have an interlibrary loan expert available to attend meetings and to provide counsel. Since the sharing of resources is critical to cooperative collection development, this is an extremely valuable example of interlibrary cooperation. It is also possible that the Council of Governments' Interlibrary Loan Sub-Committee may determine a method of expediting interlibrary loans among LNC members.

In each of the six subject areas cooperative collection development has begun. Positive steps have been taken to eliminate unnecessary duplication, to share surplus materials and resources, and to purchase new materials cooperatively by determining in advance which library will acquire specific titles. The result of this cooperative endeavor is to increase the resources of the members of the LNC while simultaneously reducing expenditures. The latter is most timely in view of the decreasing budgets and the tradition of increased use of libraries during difficult economic periods.

USE OF THE VIRGINIA LIBRARY ASSOCIATION'S REGION V NEWSLETTER AS A VEHICLE FOR COMMUNICATION

As a means of establishing a regular channel of communication among subject area specialists, Dr. Gloria Terwilliger Brown, Chairman of the Project Review Committee and Director of the Learning Resource Center of Northern Virginia Community College's Alexandria Campus, recommended that the use of the Region V Newsletter of the Virginia Library Association be expanded. Contact was made with the Virginia Library Association Area V Chairperson and Newsletter Editor. They expressed interest in cooperating in this endeavor. The most immediate limitation rests with the Virginia Library Association Newsletter budget which limits the publication to a single sheet. Further talks toward implementing the recommendation and establishing communication mechanics will take place.

SUMMARY WORKSHOP

As a result of the award of continuing grants to the LNC by the State Council of Higher Education for Virginia, twenty-seven workshops have been held in the past three years. Tremendous progress has resulted in both resource sharing and cooperative collection development. It became apparent, however, that enthusiasm and determination to continue with the efforts already made, would be enhanced by providing an opportunity for all participants to come together to review the overall activity of the three years, to discuss continuing avenues of cooperation, to distribute revised subject area guides, to reaffirm the commitment to continue meeting as subject area groups in the common interest of the Library Networking Committee goals, and to recommend to the LNC activities it should undertake in the future. Consequently, a Summary Workshop was scheduled.

Section 2b of the Cooperative Collection Development proposal identified a library staff exchange program as an area of cooperation that should be addressed this year. Exploratory inquiries proved that implementation of a staff exchange program was extremely complex. The degree of interest among librarians and the specific types of exchanges desired needs to be surveyed before giving it priority attention. The Summary Workshop was an appropriate time to discuss the subject and survey the librarians. Directors were asked to take the forms back to their libraries for distribution to those unable to attend the workshop. The results of the survey will be analyzed by the Library Networking Committee and a decision will be made whether to proceed with staff exchanges or not by the fall of 1980.

The Summary Workshop also enabled the Library Networking Committee to publicize its cooperative activities. Among those in attendance were jurisdictional political figures and library board members.

WHERE TO FIND WHAT ABOUT...IN NORTHERN VIRGINIA

The Resource Identification Workshops prepared subject area guides to area

resources for distribution in Northern Virginia. Each of the Cooperative Collection Development Workshops reviewed its subject area Guide for timeliness and accuracy. Revisions were made in the Guides. The revised Guides, "Where to Find What About...in Northern Virginia," as well as those remaining in other subject areas were distributed at the Summary Workshop for use by library patrons, faculty members and students.

ADDITIONAL GRANT PROPOSALS

The Project Coordinator was charged in the Cooperative Collection Development proposal with the seeking of additional grant funding to continue to meet the recommendations contained in Resource Identification Workshops: A Report, May 1979. A proposal to provide in-service training for LNC members paraprofessional staff has been submitted to the Virginia State Library for Title III LSCA funds. If funded the grant period would run from September 1980 through June 30, 1981.

Both the Art Resources and the Virginiana/Local History Librarians Workshops are seeking grant funding to undertake cooperative collection development projects.

A proposal submitted by the LNC to the Virginia Foundation for the Humanities and Public Policy for a project entitled "Why Vote?" was not successful. The project would have involved a live television program with viewing audience participation and an edited five-minute video-cassette, also entitled "Why Vote?" which would have been used in the libraries, schools and voter registration service to stimulate the interest of Northern Virginia's qualified residents in registering to vote and in exercising their franchise.

ADMINISTRATION AND PROGRESS REPORTS

In accordance with the provisions of the grant, the Project Coordinator reported weekly to the Consortium Administration on the progress of the program. Oral reports were given at the November, January, March and June meetings of the Library Networking Committee. In alternate months, the Project Coordinator provided written reports and met with the Project Review Committee. The counsel provided by the Consortium Administrator was invaluable. The assistance and insights of the chairman of the Project Review Committee and its members was tremendously beneficial. LNC members were also available for consultation and provided input into the program at LNC meetings.

As the host institution for CCHENV, George Mason University served as fiscal agent for the grant. In addition, Michael Fish, Coordinator, Center for Research and Advanced Studies, and Bryan Olson, Fiscal Grant Officer, aided in the submission of the two grants for which LNC applied.

Reports on the status and progress of the Cooperative Collection Development Project were made periodically to interested organizations such as the Council of Governments Librarians' Committee, the Tysons Corners Librarians, the branch managers of the Fairfax County Public Library, the Board of Directors and Citizens Advisory Committee of the Consortium for Continuing Higher Education in Northern Virginia.

The most challenging aspect of this project has been in the area of clerical assistance. Five hundred dollars was provided for secretarial help and fringe benefits. The amount was insufficient to hire any one person on a regular part-time basis. Consequently, temporary help was sought through the Personnel Office at George Mason University as needed. Productivity suffered. Much more clerical work was generated during the project than could be paid for within the budget. As in-kind clerical assistance was unavailable, the Project Coordinator did a large percentage of the clerical duties in addition to her own tasks.

IN-KIND CONTRIBUTIONS

In requesting funding for the Cooperative Collection Development Project, the LNC committed itself to provide $15,000 worth of in-kind donations. Contributions of time, services, office space and equipment enabled the project to meet its commitment. Among those contributing were the Consortium Administrator, each member of the LNC, ex officio LNC members and workshop participants. Nine months of office space was provided by CCHENV through the courtesy of George Mason University. Office furniture and equipment by Northern Virginia Community College, a database search by George Mason University, Summary Workshop invitations and certificates by the Fairfax County Public Library, revising and printing of Guides and the designing and printing of the staff exchange survey by the Alexandria Campus of NVCC, meeting facilities by MITRE Corporation, George Mason University School of Law, Fairfax Hospital, Fairfax County Public Library, Northern Virginia Community College, and the Consortium for Continuing Higher Education in Northern Virginia and George Mason University. The Fairfax County Public Library Grants Committee also worked on the in-service training project grant. The success of the Cooperative Collection Development Project has been greatly dependent upon these in-kind contributions.

EVALUATION

Constructive criticism is an essential ingredient to the overall success of any endeavor. Consequently, evaluation of the project has been ongoing. The most important aspect of the process was a questionnaire which all Workshop participants were asked to complete, anonymously if desired. It contained key questions related to library cooperation in general, the Cooperative Collection Development Project in particular and the Guides. One hundred percent of those responding:

- supported cooperative collection development and resource sharing.
- thought the workshops provided a forum through which cooperative collection development and resource sharing could be discussed.
- thought the workshops succeed in identifying an area in which cooperative collection development could be instituted.
- saw the potential to further expand cooperative collection development and resource sharing among LNC members.
- regarded the workshops as being overall beneficial.
- recommended that the LNC continue to provide opportunities for librarians and educators to meet and exchange ideas.

Eighty-six percent of the respondents readily saw a cost savings potential in the suggestions made at their workshops. A similar number found that their knowledge of subject area resources in Northern Virginia had been increased as a direct result of their participation. Most participants expressed satisfaction with the Guides as helpful resource tools for library patrons.

When asked what they considered to be the most beneficial aspect of the Coopera-

tive Collection Development Project, the vast majority stated that the contact made with other subject area specialists, the exchange of ideas and the communication linkage established. Among the specific comments were:

- Opportunity provided to meet others in Northern Virginia working in related fields.
- Developing personal contacts essential to resource sharing in gaps where formal agreements are difficult to reach.
- Contact with Consortium members and helpful attitude of all.
- Opportunity discuss need of sharing resources.
- Discussions of resources available.
- Librarian interaction.
- Opportunity to share information.
- Identifying a special subject area where cooperative collection development is practical and appropriate.
- Ability to share periodical holdings.
- Positive action and discussion.
- Establishing "people contacts" at other institutions.
- Cooperative resource development opportunities.
- Very stimulating discussions.
- Excellent facilitators.
- Development of Union lists.

The section on additional comments contained recommendations for future cooperative endeavors such as the training of staff in legal and medical materials; a meeting of librarians to discuss the types of gifts offered, and sometimes declined, to see if other libraries have needs that could be met by referring donors; a workshop to develop the mechanics for sharing surplus material rather than discarding it if another library has a need; in-service training for non-professionals; personnel exchange; and the need to keep meeting in subject area groups to continue work in cooperative collection development even if funding is not available.

One of the functions of the Project Review Committee was to monitor the direction and progress of the project for the duration of the grant period to see that the specific goals outlined in the grant were accomplished. This was carefully done and progress was discussed at Project Review Committee. The members of the LNC were informed of the direction and status of the project at the bimonthly meetings. Their input was very helpful.

All aspects of the cooperative project as outlined in the proposal have been accomplished. The grant provided for the convening of five subject area groups for the purpose of developing a methodology of cooperative collection development. Seven groups were convened as well as a final Summary Workshop. The Guides related to the original five subject areas were reviewed and updated where necessary, use of the Guides was monitored and the revised Guides distributed. Two grant proposals were written and submitted during the grant period by the Project Coordinator. Subject area groups are developing others for submission later in 1980. The Project Coordinator also served as consultant in the development of three grant proposals being prepared by members of the LNC for submission by their particular libraries. Union lists in Art Resources, Health Science, Virginiana/Local History, Energy and Environment and Local Government Documents have been or are in the process of being developed, and a survey has been completed, to be analyzed during the summer of 1980, on a proposed exchange program for LNC members' professional staff.

While the Cooperative Collection Development Project has succeeded in meeting its objectives and cooperative collection efforts have been initiated, concern is shared by the Project Coordinator and Workshop participants that enthusiasm for the effort may wane when the grant expires. The continuing support of the subject area groups by the LNC is essential to the maintenance of the cooperation begun under this grant program.

CONCLUSION

The Cooperative Collection Development Project was an outgrowth of the Resource Identification Workshops. Its funding permitted an identified community need to be explored. This funding was made available by the Virginia General Assembly through the State Council of Higher Education for Virginia. Both are to be commended for supporting cooperative efforts of libraries. Although the Library Networking Committee as the recipient of the grant has provided the project's leadership, the impact upon individual members of the Consortium for Continuing Higher Education in Northern Virginia and public, school, and special libraries has been great. Interinstitutional and library cooperation has been fostered while the services available to library patrons have been broadened. The Library Networking Committee has established a tradition of coordinated programs. The community has and will continue to be the primary beneficiary of its efforts.

APPENDIX

Appendix #1

PURPOSES AND GOALS OF THE LIBRARY NETWORKING COMMITTEE

OF THE CONSORTIUM FOR CONTINUING HIGHER EDUCATION IN NORTHERN VIRGINIA (CCHENV)

1. To extend library resources and services across jurisdictional lines through reciprocal arrangements benefitting Northern Virginia.
2. To assess needs for library materials, collections and services on a regional basis.
3. To plan, on a regional basis, to meet those needs.
4. To identify areas of collection strength among the members so as to avoid needless duplication.
5. To encourage maximum utilization of our total library resources by the citizens of our region.
6. To augment and support the activities of appropriate professional associations and of other cooperative library groups, such as the Virginia Library Advisory Committee and The Metropolitan Washington Library Council.
7. To publish, from time to time, a Directory of Libraries in Northern Virginia and such other items as may serve the public interest.
8. To encourage agreements on standardization of bibliographic control.
9. To seek cooperative use of technology.
10. To provide opportunities for librarians and educators to exchange ideas, information, and experiences relating to library planning, development, and management.

Appendix #2

MEMBERS OF

THE LIBRARY NETWORKING COMMITTEE

OF

THE CONSORTIUM FOR CONTINUING HIGHER EDUCATION IN NORTHERN VIRGINIA

Alexandria Public Libraries
Alexandria Public Schools
Arlington County Public Libraries
Arlington County Public Schools
Fairfax County Public Libraries
Fairfax County Public Schools
George Mason University
George Mason University School of Law
Loudoun County Public Libraries
Mary Riley Styles Public Library of Falls Church
Marymount College of Virginia
MITRE Corporation, Metrek Division
Northern Virginia Community College
Prince William Public Libraries
University of Virginia, Falls Church Center
Virginia Polytechnic Institute and State University, Dulles Center

Ex officio: Virginia Library Science Coordinator for the Catholic University of America

Representatives of Virginia State Library Board

Virginia State Library

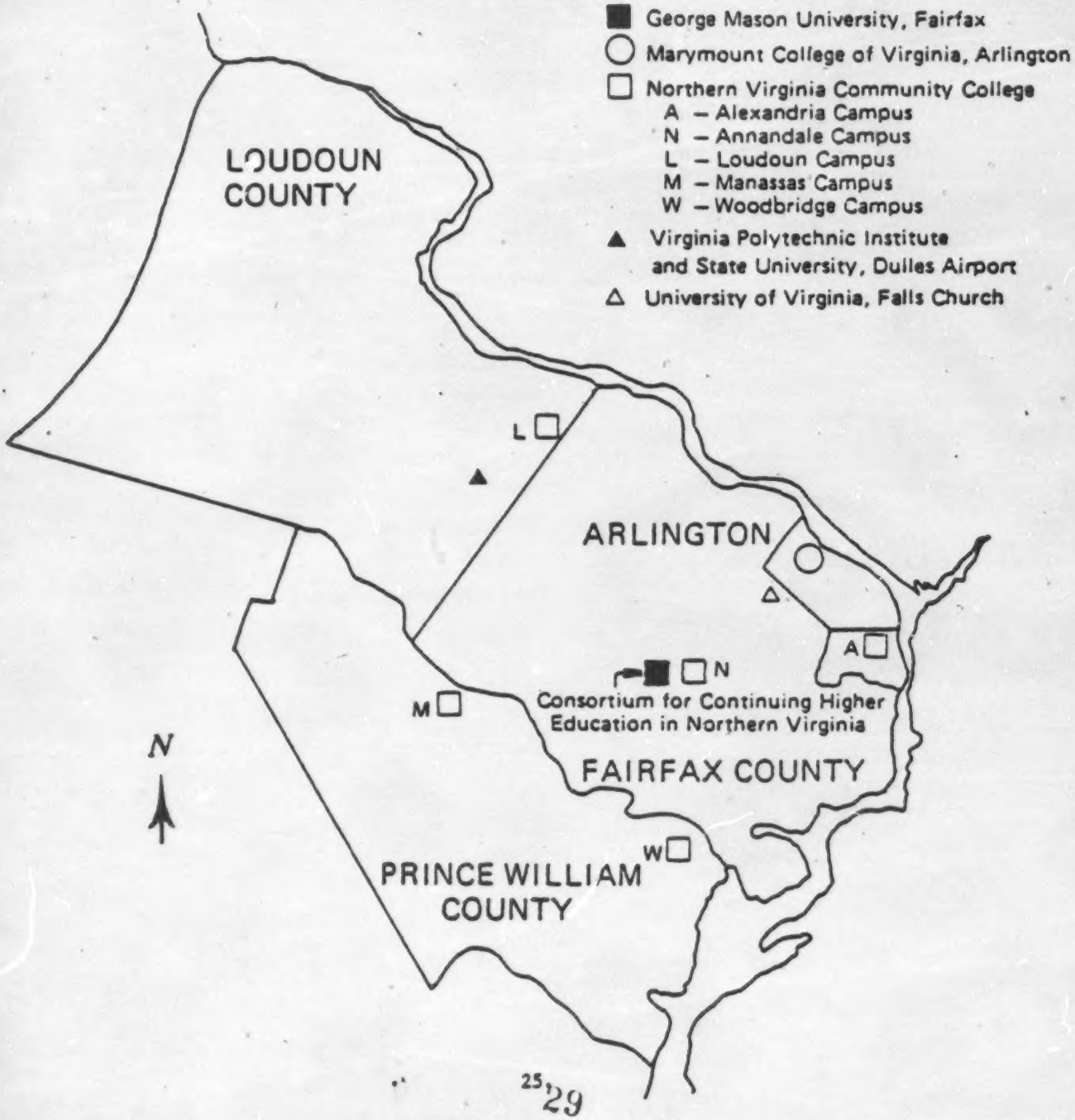
Metropolitan Washington Council of Governments' Library Programs

National Graduate University

Library Planning Coordinator - State Council of Higher Education for Virginia

Representative of Northern Virginia Consortium of Hospital Libraries

NORTHERN VIRGINIA PLANNING DISTRICT 8



Appendix #4

MEMBER INSTITUTIONS

OF

THE CONSORTIUM FOR CONTINUING HIGHER EDUCATION IN

NORTHERN VIRGINIA

George Mason University

Marymount College of Virginia

Northern Virginia Community College

University of Virginia

Virginia Polytechnic and State University

CCHENV Administrator: Charlotte Wilhelmi

PROJECT PERSONNEL

Project Coordinator:

Mary Alice Wills

Project Review Committee:

Gloria Terwilliger Brown, Chairman
Northern Virginia Community College, Alexandria Campus

Charlotte Wilhelmi, Administrator of the Consortium for Continuing Higher Education in Northern Virginia

John Veenstra, George Mason University

William Whitesides, Fairfax County Public Library

Project Advisor and Consultant:

John Molnar - Library Planning Coordinator, State Council of Higher Education for Virginia